

RESOLUTION NO: 17

SERIES OF 2021

INTRODUCED BY: COUNCILMEMBER HILTON

A RESOLUTION ADOPTING A POLICY FOR REMOTE PARTICIPATION FOR CITY COUNCIL MEMBERS AND MEMBERS OF BOARDS AND COMMISSIONS

WHEREAS, the Greenwood Village City Council recognizes the importance of members of City Council and boards and commissions meeting in person to conduct business in an open and transparent manner and acknowledges that electronic participation from separate remote locations produces inefficiencies in meetings with regard to exhibits and contemporaneous observance of visual aids, increases expense, and is not ideal for a fully participatory decision-making process; and

WHEREAS, the Greenwood Village City Council recognized in Resolution 18, Series of 2020, and subsequent resolutions, that during a state of emergency it may be necessary for City Council to conduct its meetings by way of remote electronic means; and

WHEREAS, the Greenwood Village City Council wishes to have a policy in place for remote participation by members of City Council and Boards and Commissions absent a state of emergency in the event an elected or appointed member is unable to attend due to extenuating circumstances such as physical illness, injury or disability, personal emergency, military service, or employment-related travel.


NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENWOOD VILLAGE:

1. In the event that a member of the City Council or Board or Commission (Member) is unable to attend in person due to extenuating circumstances such as physical illness, injury or disability, personal emergency, military service, or employment-related travel, he or she may attend by remote electronic means provided that the Member has notified the chair of the member's intention to participate as soon as possible to allow for necessary preparation and notice of the Member's remote participation.
2. The City Clerk or staff responsible for administrating the meeting shall initiate the remote electronic participation not more than 10 minutes prior to the scheduled start time of the meeting. When roll is called, the remote participant Member will be noted as "participating remotely."
3. Remote participation is allowed for regular meetings, study sessions, and executive sessions. Members are encouraged to participate in person at all meetings, however, and utilize remote participation only in extenuating circumstances.
4. Remote participation is allowed for training, retreats, workshops, and committee meetings in extenuating circumstances only if technology is available to accommodate the remote participant.
5. Remote participation is allowed for quasi-judicial matters where a Member is required to ascertain facts and circumstances from the testimony of sworn witnesses and to make individualized decisions based on its determination of such facts and circumstances, where the applicant has been advised of the remote participation by the Member in advance of the meeting.

6. If a Member's ability to participate remotely is disconnected or delayed or otherwise proves to be disruptive, the chair may elect to end the Member's remote participation and the meeting minutes will reflect that the Member left the meeting.

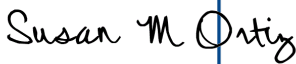
7. Portions of this policy may be waived by the chair as necessary to accommodate Members having disabilities recognized under the Americans with Disabilities Act in order to assure them full and equal access to all required meetings.

INTRODUCED AND APPROVED THE 7TH DAY OF JUNE, 2021.

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DocuSigned by: George E. Lantz, Mayor

ATTEST:

DocuSigned by:


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Susan M. Ortiz, MMC
City Clerk

